How to livestream Town Hall events
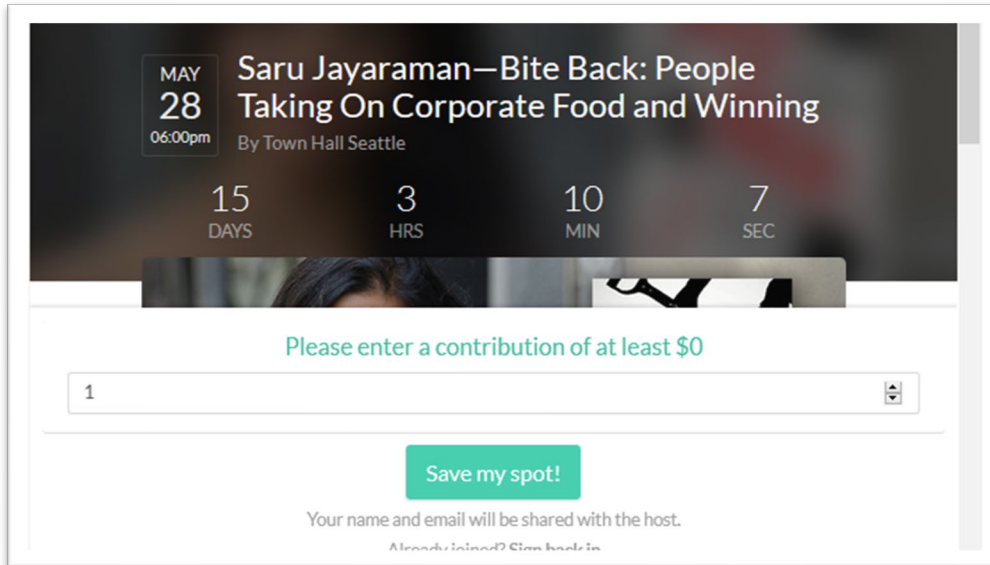
Visit townhallseattle.org and scroll down to the "Upcoming Programming" section on the home page to see many of our upcoming events (or you can click Calendar at the very top of the page to view our full list of events).
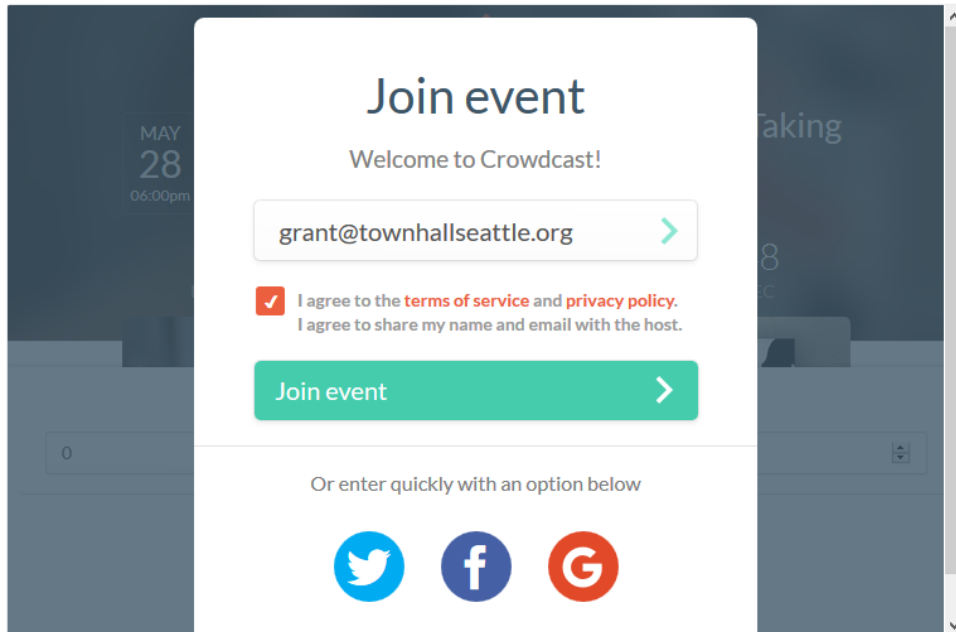
Once you have found an event you wish to livestream, the event page will have a little window asking you to "Please enter a contribution of at least $0.

3. <u>You do not have to make a contribution to view the livestream</u>. If you do not wish to make a contribution, simply enter "0" into the contribution box. If you wish to make a contribution to support Town Hall and our livestreams, enter the amount you with to donate.

4. Next, click "Save my spot!"

5. A window will pop up asking you to enter your email address. Enter your email address and click (You can also connect through Twitter, Facebook, or Gmail through the buttons under the space to enter your email but you'll have to sign into that service as well)
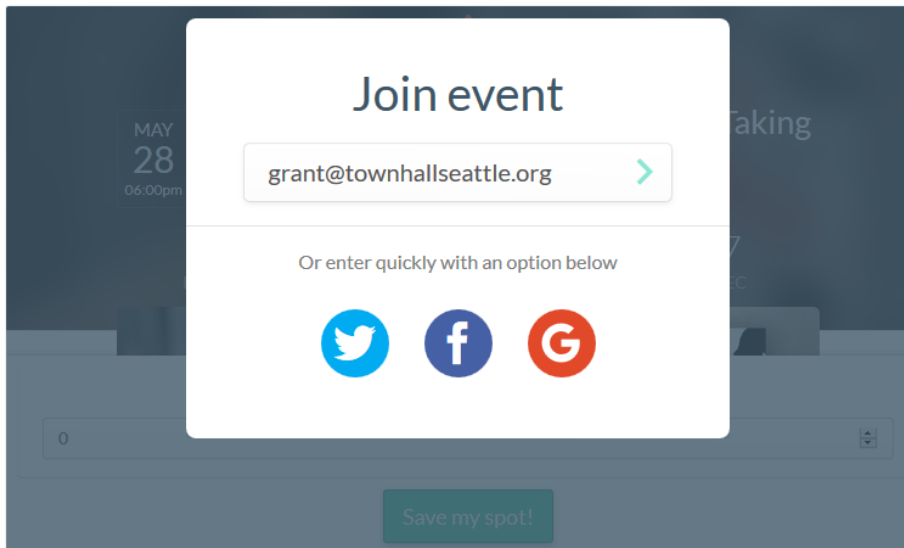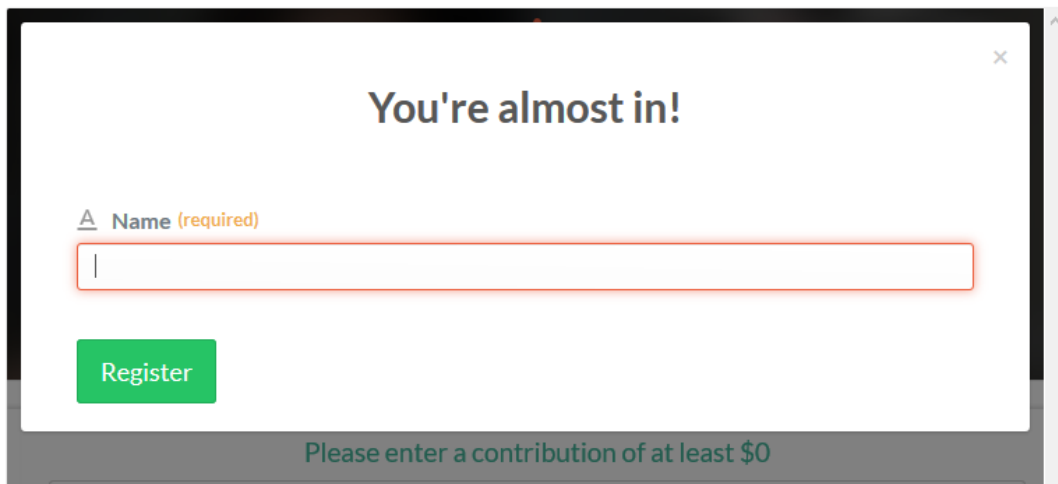
6. Next, click that you agree to the terms of service and privacy policy for Crowdcast (the service Town Hall uses to stream events) and click "Join Event"
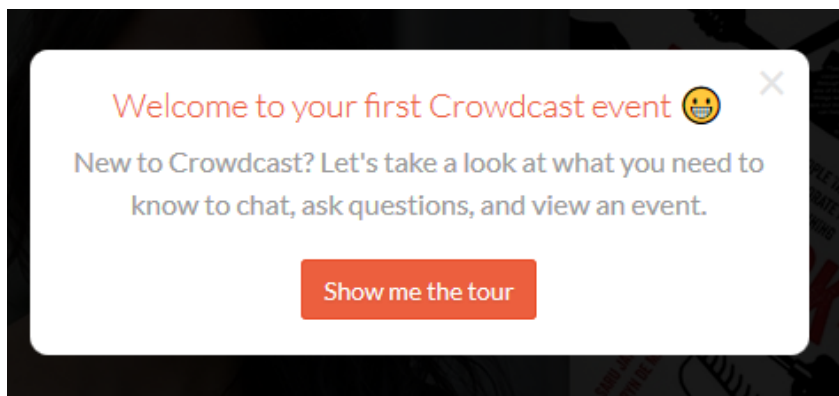

7. Now a little screen will pop up asking for your name. Go ahead and enter whatever name you choose. This is used to identify you within the online event (for example if you ask questions through the chat box during the event) and will be publicly visible to other attendees.


8. If this is the first Town Hall livestream you've signed up for, a small window will pop up welcoming you to your first Crowdcast event and offering a tour of how to utilize Crowdcast for the event. Feel free to take the tour to become accustomed with how to use Crowdcast.

9. You're all registered for the event! You will receive an email in your inbox (to the address you used to register) containing a link to the event and the ability to add it to your calendar. You can then click the link in the email to join the event once it begins!
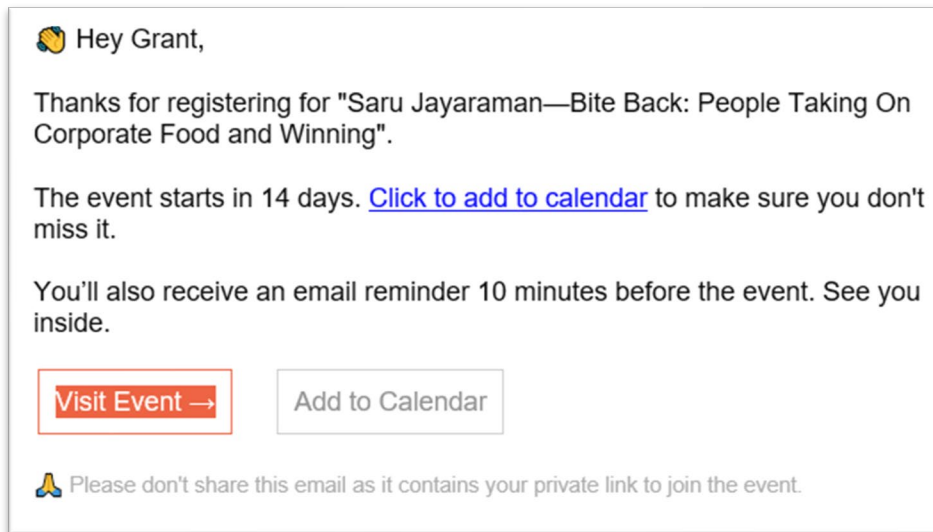
10. Enjoy the event!
11. We have more Livestream Tips & FAQs on our website if you encounter any issues.
12. If you happen to forget to attend the livestream, Town Hall records most events (pending speaker/artist permission) and makes them available in our Media Library generally within a week or two after the event.